



CONSTITUTION

1. NAME

The Club shall be called the ALTON HOCKEY CLUB, hereinafter referred to as 'the Club'.

2. THE AIMS

The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of Hockey in Alton, Hampshire.

3. MEMBERSHIP

Membership of the club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

- The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

4. AFFILIATIONS

- a) The club shall affiliate to the appropriate Hockey Association.
- b) The Executive Committee shall be empowered to have the right to affiliate to any other organisation(s) which further the interest of the Club.

5. OFFICERS

- a) The Officers of the Club shall be: Chairman, Secretary, Treasurer, Match Secretary, Fixtures Secretary, Captains of each men's, ladies' and mixed teams, Managers of the Colts teams, Club Coach, Social Secretary, and Publicity Officer where officers shall be elected at each Annual General Meeting.
- b) Posts not filled at each Annual General Meeting or that fall vacant during the year, the Executive Committee shall have the power to fill these posts at their own discretion.
- c) A member of the Club may hold more than one office, with the following exception: The offices of Chairman and Treasurer may not be combined.
- d) The President may be elected at each Annual General Meeting. The post is Honorary. The President would be entitled to the full benefits of Club membership.
- e) The appointment of Vice-President is at the discretion of the Executive Committee and dependent upon the annual donation of at least full supporting members subscription. The post is Honorary and Vice-Presidents would be entitled to the full benefits of Club Membership.
- f) Honorary Life Members maybe be elected by the Annual General Meeting. Any appointment of this office would be a member past or present who has served the Club in an outstanding way, or at the discretion of the Annual General Meeting. The Life Member would be entitled to vote at a General Meeting and entitled to full Club membership.

6. EXECUTIVE COMMITTEE

- a) The Club shall be managed by the Executive Committee which will consist of the following Officers: Chairman, Secretary, Treasurer, Match Secretary, Fixture Secretary, Captain of the Men's first team, Captain of the Ladies' first team, Social Secretary, Publicity Officer plus four other members who shall be elected at each Annual General Meeting.

- b) The Quorum shall consist of five, of which two must be Officers of the Club and three must be regular players of the Club.
- c) The Executive Committee shall have the power to fill any vacancy which may occur during the year and to appoint sub-committees and co-opt on any sub-committees members who are not members of the Executive Committee.
- d) The Secretary shall notify the relevant Associations of the names and addresses of Club Officers.
- e) The Executive Committee shall be summoned by the Secretary or by order of a quorum of the Executive Committee, not less than 7 days notice of such meetings shall be given to members.
- f) Any sub-committee shall include at least one member of the Executive Committee and it shall elect its own Chairman and Secretary. Each sub-committee shall act on terms of reference laid down by the Executive Committee and shall present a report to each Executive Committee meeting.

7. GENERAL MEETINGS

- a) All members will be notified of the date, venue and time of each General Meeting in writing at least 14 days before the date of such a meeting.
- b) The Annual General Meeting will be held in the month of May in each year.
- c) The following business will be transacted at each Annual General Meeting:
 - The election of Officers of the Club
 - The election of Presidents and Vice-Presidents
 - Retiring Officers' reports
 - Annual subscription rates
 - The reading and agreement of the set of accounts for the year ending 31st March of that year.
 - Any resolutions properly submitted by members of the Club, such a resolution must be submitted in writing to the Secretary, not less than 4 days before each Annual General Meeting and shall be signed by at least two Club members.
 - No other business shall be transacted at each Annual General Meeting unless approved by a majority vote at the time.
 - All decisions at each Annual General Meeting will be by a simple majority of those present and eligible to vote.
 - Members eligible to vote are those who have paid their Annual Subscription for that membership year, and whose membership has not been suspended.
 - In the event of an equality of votes the Chairman shall have the casting vote.
 - The quorum shall be deemed to be formed if one tenth of the membership is present.
- d) Extraordinary General Meeting
 - Shall be called by:
 - a) Order of the Executive Committee
 - b) Following the receipt by the Secretary of the requisition notice signed by at least ten members of the club.
 - The requisition must state in writing the resolution to be moved thereat, and names of proposers and seconders.
 - No other business shall be transacted thereat.
 - The Secretary shall give not less than 14 days' notice of the convening of an Extraordinary General Meeting, together with a requisition to all members of the Club.
 - Voting, Attendance and Quorum shall be that pertaining to a General Meeting.
- e) Alteration of Constitution
 - Any alteration to the constitution must be given to the Secretary in writing at least 28 days before the General Meeting, a copy of this alteration will then be sent to all members of the Club.
 - Voting. No alteration/amendment shall be made to the Constitution unless supported by two-thirds of those present at a General Meeting entitled to vote.

8. FINANCE

The club shall raise money in the following ways:

- a) Subscriptions
 - Each member of the club shall pay an annual subscription decided at each Annual General Meeting.
 - The annual subscriptions shall become due on the 1st September of each year and must be paid in full not later than the 31st October in that year.
 - A penalty payment as decided by each Annual General Meeting may be imposed on any member who has not paid their full subscription by the 31st October. Playing members who join partway through the membership year will incur no penalty provided that payment is received within 21 days of playing for the Club.
 - A half subscription shall be payable by all members who join the club after the 1st March.
 - Full paid up members will be given selection preference over members who are in subscription arrears.
- b) Match Fees - Each member will pay a match fee after each game. Match fees will be fixed as a requirement by the Executive Committee.
- c) Fund Raising - Any such scheme as may be approved by the Executive Committee
- d) Donations
- e) Sponsorship - As approved by the Executive Committee
- f) Accounts - The audited accounts for the year ending 31st March will be presented to the Executive Committee not later than the 30th May.
- g) The Club will have the bank account entitled 'Alton Hockey Club' with authority for the Treasurer and Chairman as signatories.
- h) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

9. CLUB COLOURS

The Club colours will be gold shirts/blouses, navy blue shorts/skirts and gold stockings as specified by the Club Executive Committee.

10. RULES AND DISCIPLINARY ACTION

- a) The Club agrees to abide by the rules as laid down by the appropriate authorities to which the Club is affiliated.
- b) The Executive Committee will uphold any disciplinary action which may be considered necessary by the hockey authorities.
- c) Disciplinary action may be taken by the Executive Committee against any member where warranted.

10. TERMINATION OF THE CLUB

In the event of the permanent closure of the Club, then the controls of the money/property appertaining to the Alton Hockey Club will be passed to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports. The recipient organisation will be confirmed by a General Meeting of the then Club Membership.